



CURRICULUM COMMITTEE MEETING

Friday, February 26, 2010 - 2:00 p.m.

City Park Campus – Lac Maurepas (Building 23, Second Floor)

MINUTES

I. Call to Order: The Meeting of the Curriculum Committee was called to order by Harold Gaspard, Chair at 2:10 p.m.

II. Roll Call

Present	Lester Adelsberg	Pat Egers
Were:	Malane Arnaud-Davis	Harold Gaspard
	Mary Bartholomew	Leroy Kendrick
	Jennifer Bennett	Anne LaVance
	Ashley Chitwood	Claudia Martinez
	Maria Cisneros	Patrice Moore
	Janet Colletti	Deborah Skevington
	Harolyn Cumlet	Tim Stamm
	Linda Donahue	Antonette Tardo
Attending to	Sal Anselmo	Melissa LaCour
Other Business:	Donna Alley	Cheryl Myers
	Wayne Chalona	Warren Punekey
	Rene Cintron	Sallye Raymond
	Arnel Cosey	Kim Rugon
	Ray Gisclair	Vance Roux
	Tom Gruber	Dolores Smith
	Sheila Hickman	Dianne Thames
	Sarah Inman	
Guests:	Jerrie Protti	

III. Minutes of meeting of November 6, 2009

The minutes of the meeting of November 6, 2009 were reviewed and accepted as written.

IV. Curriculum Operations Report – Tim Stamm

V. General Education / Articulation Initiatives – Tim Stamm

VI. New Business

- a) **Board of Regents for Louisiana Higher Education: Low Completer Review**
Business & Technology/SFTY
Program Termination: Associate of Applied Science degree program in Safety & Health Technology. Terminate the Associate of Applied Science in Safety & Health Technology as of Spring 2010. Action of the Board of Regents for Louisiana Higher Education on December 2, 2009. Currently enrolled program majors will be allowed to complete the program within a defined time period. **[No committee action required]**.
- b) **Board of Regents for Louisiana Higher Education: Low Completer Review**
Business & Technology/SFTY
Program Termination: Certificate of Technical Studies in Safety & Health Technology. Terminate the Certificate of Technical Studies program in Safety & Health Technology as of Spring 2010. Action of the Board of Regents for Louisiana Higher Education on December 2, 2009. Currently enrolled program majors will be allowed to complete the program within a defined time period. **[No committee action required]**.
- c) **Board of Regents for Louisiana Higher Education: Low Completer Review**
Business & Technology/HOST
Program Termination: Certificate of Technical Studies in Hospitality Management. Terminate the Certificate of Technical Studies program in Hospitality Management as of Spring 2010. Action of the Board of Regents for Louisiana Higher Education on December 2, 2009. Currently enrolled program majors will be allowed to complete the program within a defined time period. Note: this action did not impact the related Associate of Applied Science degree program in Hospitality Management. **[No committee action required]**.

d) **Board of Regents for Louisiana Higher Education: Low Completer Review**

Business & Technology/CULA

Program Termination: Certificate of Applied Science in Culinary Arts. Terminate the Certificate of Applied Science program in Culinary Arts as of Spring 2010. Action of the Board of Regents for Louisiana Higher Education on December 2, 2009. Currently enrolled program majors will be allowed to complete the program within a defined time period. Note: this action did not impact the related degree-options of the Associate of Applied Science in Culinary Arts or the Certificate of Technical Studies program in Culinary Management. **[No committee action required].**

e) **Allied Health/EMTE**

Concept of a New Program: Technical Competency Area in Emergency Telecommunicator. Creation of a new Technical Competency Area (TCA) in Emergency Telecommunicator. The three-credit hour Technical Competency Area is designed to provide completers with the skills necessary for entry into public health services employment as Emergency Telecommunicators. Students who successfully complete the Technical Competency Area for Emergency Telecommunicator are eligible to receive National Emergency Communications Certification. **[Motion: Mary Bartholomew ; Second: Ashley Chitwood; Carried, Unanimously].**

f) **Note: The Agenda was reordered and items combined for discussion. Original Agenda Placement Items V. f. to V. k.**

Allied Health/EMTE

Change of Course Co-requisite Requirements: EMTE-200: EMT-Intermediate. Remove the co-requisite requirement of EMTE-201: EMT-Intermediate Laboratory from EMTE-200: EMT-Intermediate. The courses, while related, do not require all students to be enrolled concurrently. EMTE-200: EMT-Intermediate is used in the Technical Competency Area for Emergency Medical Technician-Intermediate. The TCA has limited admissions requirements, and students receive advising and proper placement by the program director, faculty, and Allied Health admissions personnel.

Allied Health/EMTE

Change of Course Co-requisite Requirements: EMTE-201: EMT-Intermediate Laboratory. Remove the co-requisite requirement of EMTE-200: EMT-Intermediate from EMTE-201: EMT-Intermediate Laboratory. The courses, while related, do not require all students to be enrolled concurrently. EMTE-201: EMT-Intermediate Laboratory is used in the Technical Competency Area for Emergency Medical Technician-Intermediate. The TCA has limited admissions requirements, and students receive advising and proper placement by the program director, faculty, and Allied Health admissions personnel.

Allied Health/EMTE

Change of Course Co-requisite Requirements: EMTE-210: EMT-Intermediate Clinical Practicum. Remove the co-requisite requirement of EMTE-211: EMT-Intermediate Seminar from EMTE-210: EMT-Intermediate Clinical Practicum. The courses, while related, do not require all students to be enrolled concurrently. EMTE-211: EMT-Intermediate Clinical Practicum is used in the Technical Competency Area for Emergency Medical Technician-Intermediate. The TCA has limited admissions requirements, and students receive advising and proper placement by the program director, faculty, and Allied Health admissions personnel.

Allied Health/EMTE

Change of Course Co-requisite Requirements: EMTE-211: EMT-Intermediate Seminar. Remove the co-requisite requirement of EMTE-210: EMT-Intermediate Clinical Practicum from EMTE-211: EMT-Intermediate Seminar. The courses, while related, do not require all students to be enrolled concurrently. EMTE-211: EMT-Intermediate is used in the Technical Competency Area for Emergency Medical Technician-Intermediate. The TCA has limited admissions requirements, and students receive advising and proper placement by the program director, faculty, and Allied Health admissions personnel.

Allied Health/EMTE

Change of Course Prerequisite Requirements: EMTE-210: EMT-Intermediate Clinical Practicum. Remove the prerequisite requirement of EMTE-200: EMT-Intermediate and EMTE-201: EMT Intermediate Laboratory from EMTE-210: EMT-Intermediate Clinical Practicum. Prerequisite knowledge gained in EMTE-200 and EMTE-201 is not necessary for success in EMTE-210; students are placed in Clinical Practicum courses through consultation with the program faculty, and through assessment of individual skills.

Allied Health/EMTE

Change of Course Prerequisite Requirements: EMTE-211: EMT-Intermediate Seminar. Remove the prerequisite requirement of EMTE-200: EMT-Intermediate and EMTE-201: EMT Intermediate Laboratory from EMTE-210: EMT-Intermediate Seminar. Prerequisite knowledge gained in EMTE-200 and EMTE-201 is not necessary for success in EMTE-211. Students are placed in the Seminar course through consultation with the program faculty, and through assessment of individual skills. **[Motion: Ashley Chitwood; Second: Leroy Kendrick; Carried, Unanimously].**

- g) The agenda was reordered. Original Placement Item V.l.
Business & Technology/CULA/PAST
Final Approval of Curriculum: Pastry Arts Degree Option of the Associate of Applied Science degree program in Culinary Arts. Final Approval of the Pastry Arts Degree Option in the Associate of Applied Science degree program in Culinary Arts. The Degree Option was approved by the Louisiana Community & Technical College System Board of Supervisors and by the Board of Regents for Louisiana Higher Education. **[Motion: Ashley Chitwood; Second: Patrice Moore; Carried, Unanimously].**
- h) The agenda was reordered. Original Placement Item V.m.
Business & Technology/CULA/PAST
Catalog Description: Pastry Arts Degree Option of the Associate of Applied Science degree program in Culinary Arts. Approval of the Catalog Description for the Pastry Arts Degree Option in the Associate of Applied Science degree program in Culinary Arts: “The Pastry Arts degree option serves students seeking occupations in hotels, restaurants, pastry shops, in-store, and individually owned bakeries. The program is designed to provide trained personnel for entry-level positions in the baking/pastry industry.” **[Motion: Ashley Chitwood; Second: Linda Donahue; Carried, Unanimously].**
- i) The agenda was reordered. Original Placement Item V.n.
Business & Technology/CULA/Catering
Program Revision: Catering degree option in Culinary Arts. Revise the Catering degree option in Culinary Arts as follows: Delete: CULA-209: Culinary Seminar and CULA-232: Current Issues in Catering from Required Courses in Major; Add an “Or” choice to ACCT-201: Accounting I / ACCT-111: Fundamentals of Accounting; Add: CULA-105: Theory of Meat, Poultry, and Seafood; CULA-121: American Regional Cuisine; CULA-281-282-283: Supervised Work Experience to Required Courses in Major. Total option hours increase from **67** to **69**. **[Motion: Anne LaVance; Second: Lester Adelsberg; Carried, Unanimously].**
- j) The agenda was reordered. Original Placement Item V.o.
Business & Technology/CULA/Chef Apprentice
Program Description Revision: Revise the program description of the Chef Apprentice degree option in Culinary Arts to reflect three (3) options as opposed to (2) options in the Associate of Applied Science degree program. **[Motion: Ashley Chitwood; Second: Lester Adelsberg; Carried, Unanimously].**

- k) *The agenda was reordered. Original Placement Item V.p*
Business & Technology/CULA/Catering
Program Description Revision: Revise the program description of the Catering degree option in Culinary Arts to reflect three (3) options as opposed to (2) options in the Associate of Applied Science degree program. **[Motion: Lester Adelsberg; Second: Mary Bartholomew; Carried, Unanimously].**
- l) *The agenda was reordered. Original Placement Item V.q.*
Arts & Humanities/ANTH
New Course: ANTH-205: Physical Geography (3-0-3 / 45). Creation of a new course, ANTH-205: Physical Geography. The course is designed to introduce basic differences in geographical setting by examining landforms, surficial processes, and climate. Similar courses are offered at: Bossier Parish Community College, Baton Rouge Community College, Fletcher Technical Community College, Louisiana Delta Community College, Nunez Community College, River Parishes Community College, South Louisiana Community College, Louisiana State University at Alexandria, Louisiana State University at Shreveport, University of New Orleans, Grambling State University, Louisiana Tech University, McNeese State University, Nicholls State University, Northwestern State University, Southeastern Louisiana University, University of Louisiana at Lafayette, University of Louisiana at Monroe, Southern University and A&M College, and Southern University at New Orleans. **[Motion: Mary Bartholomew; Second: Leroy Kendrick; Carried, Unanimously].**
- m) *The agenda was reordered and items were combined for discussion.*
Original Placement Items V.r. to V.s.
Arts & Humanities/ANTH
Course Listing: ANTH-205: Physical Geography. Cross-list course as "LCTCS Course GEOG-205/2050"
Arts & Humanities/ANTH
Catalog Description: ANTH-205: Physical Geography. "introduces basic differences in geographical setting by examining landforms, surficial processes, and climate." **[Motion: Lester Adelsberg; Second: Mary Bartholomew; Carried, Unanimously].**
- n) *The agenda was reordered. Original Placement Item V.t.*
Arts & Humanities/FNAR
Program Revision: Associate of Arts in Fine Arts. Revise the Associate of Arts in Fine Arts degree program: Delete: FNAR-160: Sculpture I as an "or" choice (with FNAR-158: Three-Dimensional Design); Add: FNAR-155: Ceramics I as an "or" choice (with FNAR-158: Three-Dimensional Design). Total program hours remain the same. **[Motion: Lester Adelsberg; Second: Leroy Kendrick; Carried, Unanimously].**

**I.)Note: The agenda was reordered and items combined for discussion.
Original Agenda Placement Items V.u. to V.v.**

Arts & Humanities/FNAR

Course Deletion: FNAR-160: Sculpture I. Delete FNAR-160: Sculpture I from the catalog of course offerings; currently, no facilities, equipment, or faculty are available to support this course. The course has not been offered in over six (6) years.

Arts & Humanities/FNAR

Course Deletion: FNAR-161: Sculpture II. Delete FNAR-161: Sculpture II from the catalog of course offerings; currently, no facilities, equipment, or faculty are available to support this course. The course has not been offered in over six (6) years. **[Motion: Mary Barthlomew; Second Ashley Chitwood; Carried, Unanimously].**

VII. Old Business

VIII. Next Meeting: March 12, 2010 (Scheduled Meeting).

IX. Adjournment: 3:00 p.m.