



CURRICULUM COMMITTEE MEETING

Friday, October 5, 2012 - 2:00 p.m.

Dolphin Den, City Park Campus – (Building 23, First Floor)

MINUTES

I. Call to Order

The meeting was called to order at 2:11 p.m., by Harold Gaspard, Chair

II. Roll Call

Present	Lester Adelsberg	Danielle Gandolfo
Were	Sal Anselmo	Harold Gaspard
	John Arbour	Tom Gruber
	Malene Arnaud-Davis	Aliana Hebert
	Jennifer Bennett	Larisia Jones
	Mary Bartholomew	Leroy Kendrick
	Douglas Brewster	Anne LaVance
	Vernell Briscoe	Kenneth Ripberger
	Maria Cisneros	Vance Roux
	Janet Colletti	David Sanders
	Lesha Coulon	Deborah Skevington
	Sara DeLozier	Tim Stamm
	Raymond Duplessis	Theopholius Worrell
	Lilian Gamble	Keidra M. Williams
Attending to	Ashley Chitwood	Mark McLean
Other Business:	Arnel Cosey	Claudia Martinez
	Linda Donahue	Patrice Moore
	Meredith Feike	Cheryl Myers
	Ray Gisclair	Jerrie Protti
	Joan Hodge	Warren Punecky
	Melissa LaCour	Dianne Thames
	Larissa Littleton-Steib	Tedd Walley

III. Vice Chancellor's Charge for the Curriculum Committee

IV. Curriculum Committee Functions

- a) Membership List
- b) Curriculum Development Calendar
- c) Charter: Committee on Curriculum PPM – Policy No. AA-1622.1D

- d) The College Curriculum PPM – Policy No. AA-1510.1A
(Committee Operating Procedures – Pages 11-12 of PPM)
- e) Master Syllabus PPM – Policy No. AA-1503.1A
- f) Board of Regents Approved Academic Degree Terms and Designations –
Policy No. 2.11
- g) Board of Regents Definitions of Undergraduate Certificates and Degrees –
Policy No. 2.15
- h) Board of Regents Statewide General Education Requirements – Policy
No. 2.16

V. Minutes of meeting of April 27, 2012

The minutes of the meeting of April 27, 2012 were reviewed, and accepted as written with a motion by Mary Bartholomew, seconded by Janet Colletti.

VI. Curriculum Operations Report – Tim Stamm

VII. General Education / Articulation Initiatives – Tim Stamm

- a) Board of Regents for Louisiana Higher Education Master Course
Articulation Matrix and Louisiana Statewide Common Course Catalog–
AY: 2012-2013
- b) 2+2 Articulation Agreement: Delgado Community College and
Northwestern State University of Louisiana: Associate of Science degree in
Nursing to Bachelor of Science degree in Nursing
- c) Articulation Agreement: Delgado Community College and Our Lady of
Holy Cross College: Associate of Science degree in Nursing to Bachelor of
Science degree in Nursing
- d) Board of Regents Academic Affairs Policy 2.15:

“The standard number of credits required for the Associate Degree will be 60, though in some circumstances (e.g., accreditation requirements) they may range from 60-72 hours. Exceptions to the standard number of credits must be approved according to the respective System's policy. The Board of Regents will periodically review both the number of credit hours required and approved exceptions to the 60-hour standard.”

VIII. Common Course Names/Numbers

- a) Louisiana ACT 356 (2009); subsection 3164:

“...the Board of Regents shall develop, coordinate, and maintain a statewide course numbering system for postsecondary Education in all public ... postsecondary institutions as a means to facilitate program planning and transfer of students and course credits between and among ... postsecondary educational institutions.”

- b) Mathematics – Core Competencies/Descriptions – November 21, 2011
c) English – Core Competencies/Descriptions – January 13, 2012
d) Biological Sciences – Core Competencies/Descriptions – February 17, 2012
e) Physical Sciences – Core Competencies/Descriptions – March 27, 2012
f) Foreign Languages – Core Competencies/Descriptions – April 17, 2012
g) Fine Arts – Core Competencies/Descriptions – September 11, 2012
h) Humanities – October 10, 2012

IX. Developmental Education:

- a) Louisiana Act 187 (2011):
Established a Remedial Education Commission

“The need for clear entrance and exit standards for all remedial courses and the transferability of credit for such courses to all public postsecondary education institutions in the state.”

- b) Partnership for Assessment of Readiness for College and Careers (PARCC)

X. New Business

- a) **Curriculum and Program Development/General Education/Social Sciences:**

Modification of Social Science Requirements for degree completion: Revision of Statewide General Education Requirements, Regents Academic Affairs Policy 2.16 (May 23, 2012). *“The AA, A, BAS, BA, BS, and B degrees shall require the successful completion of at least six hours of Social/Behavioral Sciences.”* Prior to this revision, the policy stated: *“The AA, A, BAS, BA, BS, and B degrees shall require the successful completion of at least six hours of Social/Behavioral Sciences; three of these six hours must be at or above the 200 level.”* Impacted degree programs at Delgado: A.A. in American Sign Language Studies; A.A. in Criminal Justice; A.G.S. in General Studies; A.A. in Interior Design; A.A. in Performance and Media Arts. [No Action of the Committee Required].

b) **Science & Mathematics/Sciences:**

Concept Proposal of a New Program: Associate of Applied Science in Science Technologies: The Science Laboratory Technology Program will focus on providing students the necessary skills and techniques for standard, everyday science laboratory work. Science Laboratory Technology addresses the fundamental principles of the biological and physical sciences and emphasizes analytical laboratory techniques and applications, specifically in the realms of chemistry and biology. The goal of this program is to prepare graduates to enter the workforce as science laboratory technicians. The proposed program includes two concentrations: Chemical Technology and Biotechnology, and is a total of sixty (60) credit hours. Motion to accept proposal [**Motion: Mary Bartholomew; Second: Janet Colletti; Carried, Unanimously.**]

c) **Business & Technology/CMIN/ADOT:**

Final Notification: New Program: Technical Competency Area (TCA) in Information Technology Support. Final notification of Technical Competency Area in Information Technology Support. A twelve (12) credit hour Technical Competency Area (TCA) in Information Technology Support. The TCA is comprised of the following courses: ADOT-231: Customer Service Help Desk; ADOT-232: Application Software Support; CMIN-204: Fundamentals of Information Technologies & Systems; CNET-157: Network Systems Basics. Motion to accept proposal [**Motion: Lilian Gamble; Second: Anne LaVance; Carried, Unanimously.**]

XI. Consent Agenda

a) The agenda was reordered and items were combined for discussion.

Original Placement Items XI. a to XI.p.

Allied Health/OCTA

Master Syllabus Revision: OCTA-201: Introduction to Occupational Therapy. Revision of the Master Syllabus for OCTA-201: Introduction to Occupational Therapy to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-202: Group Skills. Revision of the Master Syllabus for OCTA-202: Group Skills to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-203: Kinesiology and Occupational Applications. Revision of the Master Syllabus for OCTA-203: Kinesiology and Occupational Applications to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A

and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-204: General Medical Conditions and Applications. Revision of the Master Syllabus for OCTA-204: General Medical Conditions and Applications to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-205: Occupational Theory and Application I. Revision of the Master Syllabus for OCTA-205: Occupational Theory and Application I to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-206: Therapeutic Media. Revision of the Master Syllabus for OCTA-206: Therapeutic Media to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-207: Community Occupations. Revision of the Master Syllabus for OCTA-207: Community Occupations to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-208: Psychosocial Applications to Occupational Therapy. Revision of the Master Syllabus for OCTA-208: Psychosocial Applications to Occupational Therapy to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-211: Health Care Systems. Revision of the Master Syllabus for OCTA-211: Health Care Systems to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-212: Developmental Considerations. Revision of the Master Syllabus for OCTA-212: Developmental Considerations to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting

Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-213: Neurology and Occupational Applications. Revision of the Master Syllabus for OCTA-213: Neurology and Occupational Applications to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-214: Conditions and Applications II. Revision of the Master Syllabus for OCTA-214: Conditions and Applications II to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-217: Clinical Applications I. Revision of the Master Syllabus for OCTA-217: Clinical Applications I to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-220: Clinical Applications II. Revision of the Master Syllabus for OCTA-217: Clinical Applications II to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

Allied Health/OCTA

Master Syllabus Revision: OCTA-221: Occupational Therapy Seminar. Revision of the Master Syllabus for OCTA-221: Occupational Therapy Seminar to include updated description, student learning outcomes, and revised content to comply with PPM: AA.1503.1A and Accrediting Council of Occupational Therapy Education (ACOTE) Accrediting Standards.

General Education Courses:

BIOL/CHEM/ENGL/FREN/GEOL/SCIE/PHYS/SPAN/FREN:

Change of Course Titles and Descriptions to comply with Louisiana Common Course Name/Numbering/Description. Motion to accept consent agenda items [**Motion: Anne LaVance; Second: Lester Adelsberg; Carried, Unanimously.**]

XII. Old Business

- a) Board of Regents Academic Affairs Policy 2.15: Definitions of Undergraduate Degrees and Undergraduate /Graduate Certificates: Compliance with policy requirements:

“The standard number of credits required for the Associate Degree will be 60, though in some circumstances (e.g., accreditation requirements) they may range from 60-72 hours. Exceptions to the standard number of credits must be approved according to the respective System's policy. The Board of Regents will periodically review both the number of credit hours required and approved exceptions to the 60-hour standard.”

XIII. Next Meeting October 26, 2012 (Scheduled Meeting)

XIV. Adjournment The meeting was adjourned at 3:15 p.m.