Delgado EMERGENCY PLAN for FIRE EMERGENCY

In the event of a fire, smoke from a fire, or detection of natural gas:

- Pull the fire alarm. (See fire alarm locations on next page.)
 - Upon initiation of the fire alarm system, flashing strobes will occur and an automated evacuation message will follow.
- Evacuate students, employees, and visitors from building.
 - Elevators must not be used as they can become disabled during a fire alarm resulting in entrapment.
 - o Stoves or heating elements must be shut down prior to evacuation.
 - If possible, close doors to classrooms and offices to keep fire from spreading.
 - Do not engage individuals who refuse to evacuate, but notify Campus Police immediately.
 - Use the nearest stairwell in multi-floor buildings and exit from the building.
 - Persons with disabilities must evacuate to the nearest stairwell and use the emergency phone located in hallways and classrooms to contact Campus Police to request assistance. Refer to <u>Evacuation/Relocation of Persons with</u> <u>Disabilities Procedures.</u>
 - Building/Floor Captains will assist Campus Police by helping individuals evacuate and looking out for anyone needing assistance.
- If trapped by fire, follow Shelter-in-Place Procedures.
- Evacuees must move away from building entrances and roadways to allow emergency personnel to have access to the building. See the <u>Fire Emergency</u> <u>Evacuation Assembly Points</u> later in this document for all campuses and sites.
- Do not re-enter buildings until they are declared safe by the fire department,
 Campus Police, or the Safety and Risk Manager.
- Unless told otherwise, all fire alarms must be treated as an emergency.

Campus Police or Safety and Risk Manager:

- Notifies fire department or emergency services, if needed.
- Meets with emergency officials as soon as possible.
- Upon consultation with appropriate officials, individuals may be moved to a relocation center in a nearby building if weather is inclement or building is damaged.
- Notifies employees, students, and visitors of termination of emergency.

^{*}Annual fire drills will be conducted by Campus Police in all buildings.

FIRE EMERGENCY CITY PARK CAMPUS EVACUATION ASSEMBLY POINTS

See: Delgado Fire Emergency College-wide Plan

CITY PARK



FIRE EMERGENCY WEST BANK CAMPUS EVACUATION ASSEMBLY POINTS

See: Delgado Fire Emergency College-wide Plan



FIRE EMERGENCY SIDNEY COLLIER SITE EVACUATION ASSEMBLY POINTS

See: Delgado Fire Emergency College-wide Plan



Building A will use Evacuation Assembly Point 2.

FIRE EMERGENCY RIVER CITY SITE EVACUATION ASSEMBLY POINTS

See: Delgado Fire Emergency College-wide Plan



All buildings may use both Evacuation Assembly Points.

FIRE EMERGENCY MARITIME AND INDUSTRIAL TRAINING CENTER EVACUATION ASSEMBLY POINTS

See: Delgado Fire Emergency College-wide Plan



All buildings may use both Evacuation Assembly Points.