

EMERGENCY PLAN
for
FIRE EMERGENCY

In the event of a fire, smoke from a fire, or detection of natural gas:

- Pull the fire alarm. *(See fire alarm locations on next page.)*
 - Upon initiation of the fire alarm system, flashing strobes will occur and an automated evacuation message will follow.
- Evacuate students, employees, and visitors from building.
 - Elevators must not be used as they can become disabled during a fire alarm resulting in entrapment.
 - Stoves or heating elements must be shut down prior to evacuation.
 - If possible, close doors to classrooms and offices to keep fire from spreading.
 - Do not engage individuals who refuse to evacuate, but notify Campus Police immediately.
 - Use the nearest stairwell in multi-floor buildings and exit from the building.
 - Persons with disabilities must evacuate to the nearest stairwell and use the emergency phone located in hallways and classrooms to contact Campus Police to request assistance. Refer to [Evacuation/Relocation of Persons with Disabilities Procedures](#).
 - Building/Floor Captains will assist Campus Police by helping individuals evacuate and looking out for anyone needing assistance.
- If trapped by fire, follow [Shelter-in-Place Procedures](#).
- Evacuees must move away from building entrances and roadways to allow emergency personnel to have access to the building. **See the [Fire Emergency Evacuation Assembly Points](#) later in this document for all campuses and sites.**
- Do not re-enter buildings until they are declared safe by the fire department, Campus Police, or the Safety and Risk Manager.
- Unless told otherwise, all fire alarms must be treated as an emergency.

Campus Police or Safety and Risk Manager:

- Notifies fire department or emergency services, if needed.
- Meets with emergency officials as soon as possible.
- Upon consultation with appropriate officials, individuals may be moved to a relocation center in a nearby building if weather is inclement or building is damaged.
- Notifies employees, students, and visitors of termination of emergency.

***Annual fire drills will be conducted by Campus Police in all buildings.**



FIRE EMERGENCY CITY PARK CAMPUS EVACUATION ASSEMBLY POINTS

See: [Delgado Fire Emergency College-wide Plan](#)

CITY PARK CAMPUS

- Evacuation Assembly Point 1
 - Building 2E
- Evacuation Assembly Point 2
 - Buildings 8, 9, 10
- Evacuation Assembly Point 3
 - Buildings 3, 4, 12
- Evacuation Assembly Point 4
 - Building 14
- Evacuation Assembly Point 5
 - Buildings 6, 1
- Evacuation Assembly Point 6
 - Buildings 37, 38, 39, 40
- Evacuation Assembly Point 7
 - Buildings 5, 7, 41, 42, 43
- Evacuation Assembly Point 8
 - Buildings 11, 22, 23
- Evacuation Assembly Point 9
 - Building 2W

Yellow Stars are alternate points for Buildings 7 and 11, 22, 23.



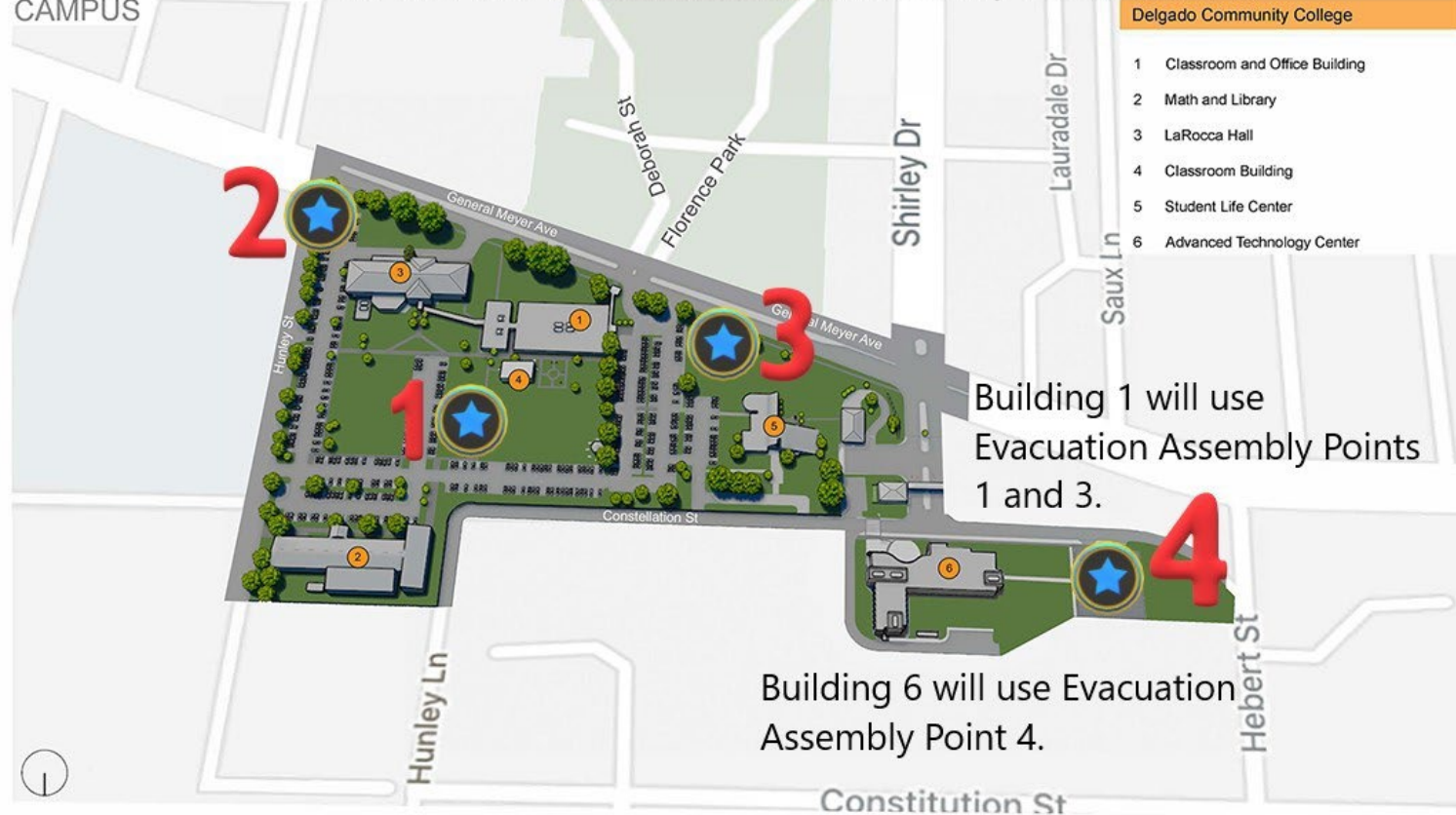
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**FIRE EMERGENCY
WEST BANK CAMPUS
EVACUATION ASSEMBLY POINTS**

See: [Delgado Fire Emergency College-wide Plan](#)

**WEST BANK
CAMPUS**

Larocca Hall will use Evacuation Assembly Points 1 and 2.



Building 2 will use Evacuation Assembly Point 1.

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**FIRE EMERGENCY
SIDNEY COLLIER SITE
EVACUATION ASSEMBLY POINTS**

See: [Delgado Fire Emergency College-wide Plan](#)

Sidney Collier Site

Buildings B and C will use the
closest Evacuation Assembly Point.



Building A will use Evacuation Assembly Point 2.

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**FIRE EMERGENCY
RIVER CITY SITE
EVACUATION ASSEMBLY POINTS**

See: [Delgado Fire Emergency College-wide Plan](#)

River City Site



All buildings may use both Evacuation Assembly Points.

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**FIRE EMERGENCY
MARITIME AND INDUSTRIAL TRAINING CENTER
EVACUATION ASSEMBLY POINTS**

See: [Delgado Fire Emergency College-wide Plan](#)

Maritime and Fire Industrial Training Center



All buildings may use both Evacuation Assembly Points.