

Delgado
COMMUNITY COLLEGE
CURRICULUM COMMITTEE MEETING

Friday, October 10, 2025, 1:00 p.m.
City Park Campus, Dolphin Den, Student Life Center (Building #23, First Floor)

Minutes

I. Call to Order The meeting was called to order at 1:17 pm by Dr. Rosaria Guastella, Chair.

II. Roll Call

Present Were:	John Arbour	Leslie Falkins
	Malene Arnaud-Davis	Jennifer Fernandez
	Jennifer Bennett	Alcindo Frye
	Jesse Boyd	Lilian Gamble
	Angela Camaille	Harold Gaspard
	Maria Cisneros	Shawn Loht
	Lesha Coulon	Alexander McMillen
	Ty Delger	Michael Santos
	Elizabeth Duett	Cristina Alvarado-Suarez
	Raymond Duplessis	
Attending to	Peter Cho	Raymond Langlois
Other Business:	Emily Cospers	Erica Preatto
	Caitlin Cooper	Vance Roux
	Theresa Degruy	Traci Smothers
	Janet Gauthier-Stephens	Tim Stamm
	Michelle Greco	Sara Strickland
	Sarah Inman	Theodore Walley
	Larisia Jones	Arlanda Williams
	Nichole Labat	
Guests:	Tracy Harris	Jana Martin
	Linda Hueschen	Beth Weindel

III. Call for Public Comments (LA R.S. 42:26, 2010, No. 861, sec 23)

IV. Minutes of meeting of July 22, 2025

The minutes of the meeting of July 22, 2025 were reviewed and approved as presented. **[Motion: Harold Gaspard; Second, Jennifer Fernandez; Carried, Unanimously]**

V. Curriculum Committee Functions—Rosaria Guastella

The Office of Curriculum and Program Development

- a) Membership List
- b) Curriculum Development Calendar
- c) Charter: Committee on Curriculum PPM—Policy No. AA-1622.1D
- d) The College Curriculum PPM—Policy No AA-1510-1A
- e) Master Syllabus PPM—Policy No. AA-1503-1A
- f) Board of Regents Approved Academic Degree Terms and Designations—Policy No. 2.11
- g) Board of Regents Definitions of Undergraduate Certificates and Degrees—Policy No 2.15
- h) Board of Regents Statewide General Education Requirements—Policy No. 2.16
Note: Table *Statewide General Education Requirements*.

VI. Curriculum Operations Report—Rosaria Guastella The LCTCS Board approved the proposals submitted by Delgado at their August meeting. These included termination of the A.A.L.T. Criminal Justice concentration and a name change in the C.T.S. in Web Site Design to Web Development.

VII. General Education/Articulation Initiatives

Item has previously been reviewed by the Curriculum Committee

~~Articulation Agreement with Louisiana State University and Agricultural and Mechanical College Baton Rouge—DCC Associate of Applied Science in Fire Science Technology to LSU and A&M College Bachelor of Science in Fire and Emergency Services Administration~~

VIII. New Business

- a) The Agenda was reordered and items were combined for discussion. Original Placement Item VI. a to VI.d.

Program Termination: School of Health Sciences: School of Allied Health: Associate of Applied Science in Sleep Technology as reported on Low Completer Review

Program Termination: School of Health Sciences: School of Allied Health: Associate of Applied Science in Health Information Technology as reported on Low Completer Review

Program Termination: School of Construction Arts and Technical Studies: Associate of Applied Science in Civil and Construction Applied Engineering Technology as reported on Low Completer Review

Program Termination: School of Science, Technology, Engineering, and Mathematics: Associate of Applied Science in Electronics Service Technology as reported on Low Completer Review

Motion to accept items [**Motion: Lilian Gamble; Second: Jennifer Fernandez; Carried,**

with 3 abstentions].

- b) *The Agenda was reordered. Original Placement Item VI.e.*

School of Business/HOST

Program Revision: Associate of Applied Science in Hospitality Management

Delete: ECON 201: Macroeconomics from Required Related Courses

Delete: Required Related Category

Add: ECON 202: Microeconomics to Required Courses in Major

Adjust Suggested Sequences accordingly

Motion to accept item **[Motion: Leslie Falkins; Second: Jennifer Fernandez; Carried, unanimously]**.

- c) *The Agenda was reordered. Original Placement Item VI.f.*

School of Business/BUSL

Course Revision: BUSL 185: Technology in the Law Office

Delete: Prerequisite: "C" or higher in BUSL 202

Motion to accept item **[Motion: Angela Camaille; Second: Michael Santos; Carried, unanimously]**.

- d) *The Agenda was reordered. Original Placement Item VI.g.*

School of Business/Business and Management

Program Revision: Associate of Applied Science in Business and Management:
Marketing and Social Media Concentration

Delete: HOST 101: Introduction to Hospitality Industry from "Choose From" Category

Delete: HOST 103: Introduction to Travel and Tourism from "Choose From" Category

Delete: BUSG 121: Business Math with Excel from "Choose From" Category

Delete: VISC 204: Pixel Design Software from "Choose From" Category

Add: CITS 127: Photo Editing Software to "Choose From" Category

Add: CITS 121: Front End Web Development I to "Choose From" Category

Motion to accept item **[Motion: Jennifer Bennett; Second: Raymond Duplessis; Carried, unanimously]**.

- e) **Item removed for consideration by the division/ department.**

~~School of Business/Business and Management~~

**~~Concept Proposal of New Instructional Program: Certificate of Technical Studies (CTS):
Social Media Specialist~~**

~~Program Description:~~ This certificate aims to prepare students for a career in Social Media and Digital Marketing. It provides students with the business basics sufficient to use the certificate for a personal small business or work for a larger corporation. It covers not only ad design but also placement of social media marketing content across differing platforms. It also provides the student with the requisite skills to assess impact of a social media marketing campaign and knowledge of how to redesign based

~~on such assessment.~~

~~Students may acquire the following IBCs: Google AI Essentials (MARK 201: Principles of Marketing); Google Digital Marketing (MARK 217: How to Promote a Business); CIW E-Commerce Services Specialist (MARK 218: Retailing and E-Commerce)~~

~~Student Learning Outcomes:~~

- ~~● Perform management functions.~~
- ~~● Perform the functions in the marketing mix.~~
- ~~● Use basic business software.~~
- ~~● Apply the concepts learned in the program in real-world situations and professional environments.~~

f) **Item removed for consideration by the division/ department.**

~~School of Health Sciences—Allied Health/PHAR~~

~~Course Revision: PHAR 101~~

~~New Description: Introduction to pharmacy practice. Topics include history and Foundation of current pharmacy practice, law, ethics, and communication~~

~~Current Description: Review history of the profession, scope of practice. This course will give the student information on career opportunities and specialty areas in pharmacy as well as the educational requirements.~~

g) **Item removed for consideration by the division/ department.**

~~School of Health Sciences—Allied Health/PHAR~~

~~Course Revision: PHAR 101~~

~~New Goal: The goal of this course is to teach the pharmacy technician student fundamental skills, including effective communication in the pharmacy setting, an understanding of laws that govern the practice of pharmacy, the role of ethics in the profession, and basic skills for dispensing.~~

~~Current Goal: The goal of the course is to introduce the student to the various opportunities in the field of pharmacy.~~

h) **Item removed for consideration by the division/ department.**

~~School of Health Sciences—Allied Health/PHAR~~

~~Course Revision: PHAR 101~~

~~Revise Course Content and Student Learning Outcomes (see proposed master syllabus)~~

i) *The Agenda was reordered. Original Placement Item VI.I.*

School of Health Sciences—Charity School of Nursing/Practical Nursing

Program Revision: Concept Proposal: Adopt the newly mandated statewide curriculum for Technical Diploma in Practical Nursing

See link for program description and learning outcomes.

Motion to accept item [**Motion: Cristina Alvarado-Suarez; Second: Lilian Gamble; Carried, with 1 opposition and 2 abstentions**].

⌘ **Item removed for consideration by the division/ department.**

~~**School of Construction Arts and Technical Studies/CADD**~~

~~**Program Revision:** Associate of Applied Science in Computer Aided Drafting and Design~~

~~**Delete:** 3 credit hours from CADD Elective Requirement (change from 15 credits to 12 credits)~~

~~**Add:** 3 credit hours to Approved Electives (change from 6 credits to 9 credits)~~

~~**Program hours remain the same.**~~

k) *The Agenda was reordered. Original Placement Item VI.n.*

School of Construction Arts and Technical Studies/MOVH

Course Revision: MOVH 157: Brake Systems

Delete: Prerequisite: MOVH 101

Add: Corequisite: MOVH 101

Motion to accept item [**Motion: Jennifer Fernandez; Second: Raymond Duplessis; Carried, unanimously**].

IX. Consent Agenda

a) 2025-2026 PLA Matrix

b) **Terminate** the following MOVH Courses:

MOVH 103: Tools and Equipment

MOVH 105: Basic Engines

MOVH 106: Basic Diesel Engines

MOVH 107: Automotive Quick Service

MOVH 153: Automotive Machine Shop

MOVH 154: Brake Systems

MOVH 155: Automotive Machine Shop Lab

MOVH 156: Brake Systems Laboratory

MOVH 162: Advanced Brake/Steering and Suspension Systems

MOVH 164: Advanced Brake/Steering and Suspension Systems Laboratory

MOVH 206: Engine Performance I: Components and Systems

MOVH 208: Engine Performance I: Components and Systems Laboratory

MOVH 211: Engine Diagnosis and Repair

MOVH 213: Engine Diagnosis and Repair Laboratory

MOVH 217: Steering and Suspension Systems

MOVH 219: Steering and Suspension Systems Laboratory

MOVH 228: Collision Repair III

MOVH 231: Advanced Electrical and Electronics

MOVH 232: Engine Performance II: Advanced Drivability

MOVH 233: Advanced Electrical and Electronics Laboratory

MOVH 234: Engine Performance II Laboratory

MOVH 240: Manual Drivetrain and Axles

MOVH 242: Manual Drivetrain and Axles Laboratory

MOVH 244: Automatic Transmissions

MOVH 246: Automatic Transmissions Laboratory

MOVH 260: Climate Control Systems

MOVH 262: Climate Control Laboratory

Motion to accept items [**Motion: Leslie Falkins; Second: Raymond Duplessis; Carried, unanimously**].

X. Old Business

XI. Next Meeting November 14, 2025

XII. Adjournment The meeting was adjourned at 1:55 p.m.